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POLICY RELATING TO CORONA VIRUS (Covid 19)

Coronavirus is a fast moving and deadly virus that affects all countries without respect to frontiers or laws.

The daily briefings from the UK Government are setting our policy which we follow and can be found on: <https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/guidance-for-employers-and-businesses-on-coronavirus-covid-19>

In addition:

- We are working to ensure that your products are available when you want them and delivered in the safest way.
- Only critical travel and face to face meetings are taking place
- Home working is being promoted where possible. Facilities have been put in place for homeworkers to communicate with our integrated business computer network.
- Increased the frequency and depth of cleaning on our offices and sites.
- The health and safety of our employees is our paramount concern and will not be compromised.

Tim Garton
Director

19/03/2020